

## **Notes of AGM Montpelier Primary School PTA**

**Thursday 20th September 2018 7.30pm, Lower Hall**

- 1) Apologies for absences (Nada and Sabi).

Catherine Dickie, Sarah Mitchell. 46 people attending in total including all other 2017 officers.

- 2) Welcome and introduction to the PTA and overview of the year 2017-2018 (Nada and Sabi)

Nada welcomed all parents and teachers to the meeting and provided a detailed overview of our purpose and the different activities we run through.

- 3) Change of constitution (Rachael)

Rachael outlines the need to update the PTA constitution to make it fit for purpose for two reasons. Firstly, to make management of the PTA easier to administer as the number of officers and people required to form a quorum are high. If numbers continue to decrease at meetings, it will soon be difficult to adopt decisions. Secondly, to make it easier for those within our community wishing to actively support the school but who are not current Parents or Teachers to do so. Rachael stresses that this is not a change to the constitution, as these individuals can still be apply to join as honorary members, but it is a cumbersome process and therefore no-one does. Rachael gives the examples of siblings and local people who wished to raise sponsorship and run for the school in the forthcoming Ealing Half Marathon but who were prevented from doing so as they weren't formally a Parent or Teacher.

The refreshed constitution is one which is recommended by Parentkind (the umbrella organization governing all PTAs which we are a member of) and is also pre-approved by the Charity Commission. The charitable objective of the PTA will not change. Rachael answered a number of questions regarding the old and new constitutions, as well as providing hard copies of these documents. A vote was held to adopt the new constitution which will also see us renamed as Montpelier Primary School Parents, Teachers and Friends Association. Unanimously voted in.

Rachael adds further detail on our Gift Aid and myDonate registration, all of which are now in place. <https://mydonate.bt.com/charities/montpelierprimaryschoollealingpta>

- 4) Ealing Half Marathon. (Rachael)

Rachael provides an update on EHM, which 27 parents are running for school shortly. Rachael formally recognizes the support provided by our neighbouring school, North Ealing, in fielding a team.

- 5) Financial report by treasurer. (Aasif).

Aasif ran through the fundraisers and corresponding monies raised as set out in the accounts

## Montpelier PTA Financial Report – September 2018

Financial Summary (Profit)	2018	2017	Variance	
	£	£	£	%
School Disco	5,021	3,600	1,421	39%
Food fair	1,782	1,510	272	18%
October 2017 Non-Uniform Day	440	617	-177	-29%
February 2018 Non-Uniform Day	466	468	-22	-5%
Quiz Night	1,820	2,378	-558	-23%
Cake Sale	1,015	422	593	141%
Legoland	1,323	600	723	121%
Pizza Thursday	976	1,307	-331	-25%
Summer Fete	17,833	16,152	1,681	10%
<b>Net</b>	<b>28,337</b>	<b>26,052</b>	<b>1,493</b>	<b>21%</b>

PTA Funded School Expenditure (Accrued)	2017/18
	£
Living Eggs Hatch 1 Programme	£285
Mothernature 1 Science Week Workshop	£1,170
3PI Athletics 1	£3,176
Reception Dance Classes - Liz Easton	£3,090
School Comms 1 Subscription 50%	£1,380
EMS Drumming 50% I	£375
Isle Of Wight 2017	£567
Trip Shortfall 2016/17	£1,128
End Year 2017 Year Books	£1,587
Items to be Confirmed	£5,274
	<b>£18,000</b>

### Pledge and Awards

November 2017 Pledge Paid	£22,490
2018/19 Proposed Pledged	£18,000

### Cash in Bank

As at the end of 7th of March 2018	73,683
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### Upcoming Events

	Income Forecast £
Ealing Half Marathon	5,000
School Disco	6,000
Food Fair	2,000
Quiz Night	2,000
	15,000

- 6) Within the context of the new constitution the following individuals were nominated as committee members for the next year:

Chairpersons: Nada Chowdhury and Sabrina Gross

Treasurer: Aasif Ebrahim

Co-Treasurer: Adel Golding

Secretary: Rachael Azimi

Publicity Officer: Danny Teok

Social Coordinator: Hayley Robinson and tbc – later confirmed as Barbara

### Non-officer positions

Sarah Mitchell will continue as the CFC Coordinator but this is not a committee position.

Emily Jones to manage the school disco

Meital the IFF

Claire Jones the summer fete

Catherine Dickie – co-secretary

Mouncef – support at events regarding money

- 7) Quick overview of events for the next year: Calendar, IFF, Christmas Disco, Quiz, Cake Sale, Summer Fete (Nada and Sabi)

Emily runs through the Christmas disco in more detail, dates and propositions to introduce electronic/cashless ticketing for Xmas disco & future events.

- 8) Headteacher's report (Am Rai)

Mr Rai runs through the school funding and how important the PTA is to school activities but no new pledges are requested at this point.